

Hansa Class UK Management Committee Meeting 29th November 2017

Whitefriars SC, Lake 26, Cotswold Water Park, Ashton Keynes, Gloucestershire (near SN9 6QR)

Minutes

Present: Bob Scull, Lindsay Burns, David Durston, (Nicky Durston), Phil Hall, Steve Kitson, Steve Sawford and Ron Sawford.

Apologies: John Figgures, Moira Campbell, Pat Crowley, Andy Sheath.

1) Brief Update

a) Trustees.

i) Trustee update:

Phil Hall – Trustee and Vice Chair since mid-July 2017 was welcomed to his first Management Committee Meeting.

Trustees currently looking at:

- a. **New charity governance code.**
- b. **External scrutiny of accounts.**
- c. **Data protection regulations.**
- d. **Cyber security.**

Any areas of development in items 1 to 4 identified by the trustees will be included in the 2018 to 2021 Strategic Plan.

- e. **Insurance:** Bob/Ron - Re the matter of insurance for HCUK members at host clubs who help with rescue duties, powerboat driver or personnel hoist operator involving hoisting anyone other than their own sailor. After a full discussion it was established that the host club is responsible for all aspects of safety at all our racing events. The following is an extract from the HCUK Sailing Instructions: **Also please note: The responsibility for the overall management of Hansa Class UK events, including all safety aspects, rests with the Host Club for the event.**

The Management committee gives the following advice to any HCUK member who takes on such a role:

- i) Only do so if you are qualified, trained or experienced in the role (whichever is appropriate).
- ii) Ask the host club to sign you in as “temporary member” of their club so that the clubs insurance covers you.

- f. **Independent Trustees:** David – After a discussion it was agreed that we should only look for Independent trustees when we have identified an area of need within the HCUK or where a person expresses a particular interest in a specific area.

b) Legacy

Richard Smallwood has very kindly given HCUK a legacy of £4000.

The Trustees expressed their wish to see the legacy used for or towards something specific that reflects the fact that Richard has, throughout his time with us, been very instrumental in getting people into racing.

After a discussion it was agreed that the legacy would be used to purchase a piece of equipment towards the Support Unit project. Either the multi-boat trailer signed as provided by Richard or one of the boats suitably named in Richards honour. Some may also be used to provide a trophy named in Richard’s honour to be competed for each year as part of one of our racing events or series. The final decision will be made as the Support Unit project develops

c) HCUK Committee and Sub Committees.

i) Management Committee.

The following two reports have been tabled:

a. **Steve Kitson - Blue Fleet and Training coordinator was welcomed to his first Management Committee meeting Steve gave a report on the 2017 Blue fleet training. The main points were:**

In the early stages there was some confusion as the various people involved passed around ideas and explored various possibilities. These eventually came together in a trial Blue Fleet training event held at Whitefriars Sailability/SC.

David Durston (HCUK and W/F coach), Leon Ward (RYA DDO/coach), Bob Scull (HCUK Chair), Steve Sawford (SSM with 3 boats) and Steve Kitson (HCUK training co-ordinator) and a good number of volunteers from Whitefriars Sailability/SC enabled the event.

There were 7 boats and the novice sailors received classroom guidance and on the water coaching on boat handling and course navigation. There was lots of camaradery and enthusiasm with amazing feedback.

The event was a good success and gave a good outline pattern to start the process of development as future Blue Fleet events are planned and run.

b. Moira sent the following report on the 2017 Scottish TTs and Training:

The season starts with RYA Sailability Conference, planning meetings in February and March with Galloway Activity Centre, RYA Scotland, and Scottish Disability Sport and building boats after winter storage.

April - sailing on Wednesdays starts, sees the first Traveller at Clydemuirshiel and optional training the day before. Disabled Open Day at GAC offering taster trips and RYA Start Sailing Course to follow

May - a busy month with sailing on Wednesdays informal training as needed, second Traveller at GAC, meeting for planning junior course.

June - sailing on Weds building on experience RYA log books filled in every day sailed, 3rd Traveller at Bardowie. Junior sailing starts funded by "Cash for Kids" and using RYA Certificate of achievement logbooks. 9 candidates for 8 weeks

July - normal Weds sailing personal training as needed some juniors join in, junior course ends with all but one achieving at least one level.

August - Weds sailing some juniors join in. Kippford Week, although no Hansa boats took part this year 2 Challengers did and have told others what a great experience it was planning to take Hansa boats in 2018.

September - Weds sailing only twice due to bad weather. Scottish Multiclass Regatta at Clydemuirshiel. Training day one followed by racing day 2. Three junior sailors from course took part.

October - Wed sailing finished. Supported 2 Clydemuirshiel sailors to the Hansa European Championships, Meze

November - boats away for winter, Next years Traveller series dates fixed. Winter race training planned and fixed. Making fund raising calendar and planning Christmas lunch.

ii) Technical Sub Committee:

a. Lindsay reported that after close consideration it was decided that the HCUK Special Class Rules are still needed. She therefore updated these for the 2017 season. Our UK Technical sub-committee is planning to add further rules to this on 303 sailor seating position as an interim measure for the UK until a firm international decision has been agreed and made.

b. Lindsay is taking the exams to be an official National Sail Measurer. She will support John in the role of UK Measurer for Hansa Class.

iii) Training Sub Committee

Question – would it be good to have a Training sub Committee? If so who and what roles and responsibilities would they have?

After a full discussion on this the following was agreed:

That we would form a training sub-committee that would consider all sailing training within HCUK and after ratification by the HCUK Management committee, plan and implement the training events.

The initial sub-committee members are: Steve Kitson, Chair, David Durston, Lindsay Burns and Steve Sawford.

iv) Additional committee members?

Vacancies – Fundraising lead, Inspector of accounts and Marketing and Social Media lead.

One name was put forward and Bob will take that forward.

d) RYA Involvement.

- I) After a good productive meeting with Joff in January excellent links were formed with Brett and Leon, RYA DDOs.
- II) The RYA provided funding towards Hansa Team GB competing at the 2017 Hansa European Championships at Meze. At this event the team was also supported by Brett, RYA DDO/coach.
- III) HCUK organised two Advanced/Intermediate training events, Rutland and Chesil, one Blue fleet trial event, Whitefriars all supported/coached by Brett or Leon.
- IV) Several HCUK/RYA DDO supported 2018 Training events are currently being worked towards.

e) International Hansa Class Committee.

i) 2017 IHCA AGM

Election of the Committee of Management

President:	Bob Schahinger	AUS
Vice President Rules & Measurement:	Terry Peek	AUS.
Vice President Championships:	Zoltan Pegan	HUN.

Vice President Development:	Angela Herrera	CHI
Hansa 2.3 Representative:	Lindsay Burns	GBR.
Hansa 303 Representative:	Zoltan Pegan	HUN.
Liberty Representative:	Hanneke Deenen	NED.
General Committee:	John Figgures	GBR.
General Committee:	Kazuaki Kaido	JPN.
General Committee:	Vera Voorbach	NED.
General Committee:	Bernard Porte	FRA.
Secretary / Treasurer:	Jackie Kay	AUS.
SKUD 18 Representative:	Tim Dempsey	NZL

Angela Herrera CHI elected to the role of IHCA Executive Officer (Honorary).

IHCA Honorary Executive Officer - David Staley handed over to Angela Herrera.

- ii) Lindsay reported that the full list of RAEs will be available on the IHCA website. There are some changes to the rules on sitting on the front seat bar in the 303 class that they hope to have in place by April.

f) World Sailing-Paralympic trials.

g) World Sailing-Paralympic trials.

- i) The 2018 Para World Sailing Worlds will be in Sheboygan, Lake Michigan, USA, 16th to 22nd September.
- ii) There may be European trials at 2018 Kiel week Para World European Championships on the 20th to 24th June.

h) Year one of our 2017 to 2020 Strategic plan.

Ron took us through the 2017 objectives of our 2017 to 2020 Strategic Plan comparing, for each objective, our achievements against our planned outcome at December 2017.

The full "HCUK 2017 to 2020 Strategic Plan - Year one review" will be distributed with these minutes.

2) 2018 to 2021 four year strategic plan – 2018.

Notes from this meeting to be used when setting next year's strategic plan.

- a) Need to add the following strategic objective - Strategic Objective 6. To monitor and develop HCUK's governance in accordance with the Charity Commission's requirements.
- b) Take out development of GPs. Multiclass to be a stand-alone event and not a GP. GP trophies to be mothballed.
- c) Add to 2018 Worlds and RYA involvement the following: Make a formal application to RYA for equipment and support in Hiroshima. RYA has equipment, such as ribs, around the world that they may make available to us. David will lead on this application. RYA may also help financially to enable sailors to cover extra costs caused by their disability needs.
- d) Include in the plan for 2018 two Advanced/Intermediate Training events and two Blue Fleet training events and the freedom for the Training Sub-committee to fit in other events throughout 2018 as the need and/or opportunity arises.
- e) Add to the publicity section the plan to get someone onto the Management Committee to lead on Marketing and Social Media. There is also a social media workshop at the 2018 RYAS Conference that we could encourage someone to attend.
- f) On fundraising include the appointment of a professional fundraising company. David has recommended one that works with his rugby club and Bob has made the first approach to them. Bob will lead on this.

3) AOB

- a) Steve S told us about the new Hansa Sweet 16 which he now has in the UK. It was agreed that he could use it as the HCUK show boat at the RYAS Conference and on the HCUK stand at the Dinghy Show. Steve is planning to sail and demonstrate it at our racing events.
- b) David suggested that we show our boats at the Motability – Naidex show to attract new people into our sailing.
- c) Steve K asked if we could promote events like "Bart's Bash" and "push the boat out". After a full discussion it was decided to promote these through our membership, encouraging them to consider getting involved in these at their local Sailability/ SC. Ron will take this forward.
- d) Bob asked that David produces a paragraph on the Accounts and on the Meze event and Ron to produce one on Events and the strategic plan for the HCUK Annual Report. David and Ron agreed to do this.
- e) Bob asked if HCUK needs a "Risk Policy" as it was suggested in the new CC code that this would be included in the annual report. After a discussion it was agreed that Ron would include a review of this in the Trustees work on Governance. (see 1. i) 1 to 4 above)
- f) Phil asked that in the 303 2person class, which has a large number of boats that only sail in their local TT, could calculate the points for a DNC (did not compete) differently because the present system has a disproportional effect on the results. After a discussion it was agreed that Ron would look into this and report back.

The meeting ended at 3pm.