

Hansa Class (UK)

A Charitable Incorporated Organisation, Charity Registered Number 1165467

The 2017 Annual General Meeting

of the Hansa Class UK was held at 5:30pm on Saturday 15th July 2017 at Spinnaker Sailing Club, Blashford Lake, Ivy Lane, Ringwood, BH24 3LY

Minutes

Total Number of full members present = 24

Email votes received = 3

Proxy votes received = 0

1. Chairman's Welcome

Bob welcomed everyone to the meeting.

1a. Apologies

Apologies were received by Mike Stoker, Peter Wagner, Simon Jackson, Malcolm Kirk, Liza and Ian Clements, Steve Kitson and Ric Cassell.

1b. Minutes of 2016 AGM and Matters Arising.

Acceptance of the minutes as a true and accurate record of the 2016 AGM was proposed by Lindsay Burns and seconded by Pat Crowley and was carried unanimously.

2. Chairman's Report - To receive a report from the Chairman of the board of Trustees for the Hansa Class UK

The 2016 Annual report was circulated with the Notice of AGM. This was unanimously accepted by the members present. **(See Appendix 1)**

To all the points laid out in the Annual Report, Bob added the following:

This year we decided to return to the National TT series format rather than running several Regional series. This was easier to manage and I suspect we will continue with this format in the future.

Scotland has its own TT series and we now have a Scottish event co-ordinator on the committee to arrange and oversee the events.

We have at last managed to get the Blue Fleet training up and running in partnership with RYA Sailability who are providing the coaching staff. The first training event is scheduled for the near future. To oversee the Blue Fleet we now have a Blue fleet co-ordinator on the committee.

We are also arranging an advanced training event at Chesil Sailability at the end of September.

For the amount we do we are a very small committee and we really do need some extra help. We have been trying to find someone to take on the Social Media and Publicity role. We also need additional help with Fundraising which is difficult for us as a small National charity rather than a community group. If you can help or know anyone who may be willing to help, please let us know.

3. Treasurers Report: To receive a presentation of the 2016 Annual Accounts from the treasurer and to receive and approve the accounts of Hansa Class UK for the period 1st January 2016 to 31st December 2016:

David presented the Accounts as circulated with the Notice of AGM (see Appendix 2)

Highlights

- Total opening balance = £1,372.46

- Lloyds current account - £33.16
- Barclays savings account - £1,339.30
- Total closing balance = £6558.96
- Sources of income:
 - IHCA Sail levies
 - A fantastic fundraising effort by Ron & Steve Sawford
 - Donations from 29th May 1961 Charitable Trust – Well done Bob
 - Contribution from RYA for support at Medemblik World Championships
 - Individual contributions for support
 - Event entry fees £3 per boat
 - Kind donations from individuals for Nationals Perpetual Trophies – Thank you
- **Restricted funds**
 - Donations received for trophies were spent directly for that purpose.
 - The contribution received from the RYA and from individuals who attended the World Championships was intended to cover the support at the event. Due to unforeseen circumstances, these costs were not as high as expected. This leaves £1,151 which will be restricted for use at developing and supporting sailors at future events.
 - The accounts submitted to the Charity Commission for the period stated a balance carried forward of £751 for restricted funds. This was an error. To rectify this, £400 will be allocated from unrestricted funds for this purpose.
- **Bank changes**
 - Since our successful application to be recognised as a Charitable Incorporated Organisation (CIO), the Trustees decided to close the Lloyds TSB Current Account, and transfer the funds to a current account with the Charities Aid Foundation Bank (CAF). This was completed in July 2016.
 - At the end of 2016 CAF introduced charges on their current accounts. The Trustees took the decision to close the CAF account, and to open an account with Reliance Bank Limited who does not charge for current accounts which have a small number of transactions. They are owned by Salvation Army Trustees. This was completed in May 2017.
- **Changes in signatories**

In line with the changes in Trustees for the Hansa Class UK, Ron Sawford, Robert Scull, and David Durston are now signatories for the Reliance Account. David Durston and Robert Scull are now signatories for the Barclays Account.

David Durston – HCUK Treasurer.

- a. **Resolution 1:** It is proposed that the accounts of the Hansa Class Association presented by the Treasurer are accepted and approved by the Members.

The result of the vote was as follows:

For = 25. Against = 0. Abstained = 2. The resolution was therefore carried

4. Election of Trustees:

There are no further members or independent people standing for election as Trustees this year.

5. Elections to the Management Committee:

There are no retirements from the Management Committee:

- a. In accordance with the constitution the following members have been duly nominated and seconded for the following positions on the management committee of the Hansa Class UK

Training and Blue Fleet.	Steve Kitson.
Scottish TT Co-ordinator.	Moir Campbell

- b. **Resolution 2:** It is proposed that the nominations for the Hansa Class UK management committee as set out above are elected collectively to serve as management committee members in the stated roles.

The result of the vote was as follows:

For = 24. Against = 0. Abstained = 3. The resolution was therefore carried

7. Any other business - At the discretion of the Chair

1. A request was made by David Ankers to allow 1:1 purchase for sailing a 303, to provide better feel of the mainsheet to compensate for his sight deficit. The Chair of Hansa UK Tech sub Committee responded that there is a process available to apply for additional or amended equipment (RAEs) via the International Hansa Class Association, and advised that this is available via the IHCA website."

The IHCA link required for all details of RAEs is <https://hansaclass.org/technical/equipment-applications/>

2. Paul Philips asked what the events team's plans were for the start and finish dates of the 2018 Hansa UK racing programme. Will it keep within the May to September agree target and will it take into account the possible need for UK boats to be shipped to the 2018 Hansa Worlds – Hiroshima.
 - a. Ron Sawford pointed out that we intend recommending that we stay with the same TT numbers as planned for 2017, that is 9 National TTs with 5 to count and 4 Scottish TTs with 3 to count. If agreed, we will be looking for dated for 13 TTs, one GP (which will be the RYAS Multiclass) and one National Championship.

In addition to this we have aspirations to continue the inclusion in our programme of two Intermediate/Advanced training/coaching events and two entry level "Blue Fleet" training events.

Also when setting our UK dates we need to make sure that we do not clash with Hansa World and European events as well as avoiding the World Sailing 303 Paralympic trial events when they are in Europe.

Also understanding that in setting our UK dates our host clubs have to fit our events into their often very busy club calendars and they therefore often cannot give us our "ideal" date.

Bearing all these in mind, we do have to realise that we will inevitably need to compromise on our "ideal" positioning and spread of dates.

The events team, with Andy Sheath leading our host club negotiations, will work using our agreed "ideal" programme with the aim of having a 2018 programme in place to present to the Management Committee at our "November" meeting. We will work to a long stop date of December 31st 2017 for a final 2018 Hansa UK Racing Programme to be published on our website and circulated to all our HCUK Members.

3. Pat Crowley told us that he would like to take part in the Hansa World Championships in Hiroshima but he does not intend transporting his own boat that distance and is hoping that there will be boats to charter at the event. This prompted a discussion the main points of which are as follows:
 - a. Are the HCUK planning to arrange any transport? Ron said that we do not have anyone who has volunteered to lead in our 2018 Worlds "Team GB" project. The Management Committee/Trustees will work with any who volunteer to take this on as they emerge. For our 2017 Euros Team GB project David (Durston) has taken a lead and until we get more help we are hoping that David will direct us as best his time allows.
 - b. Ron described the "boat Charter Scheme" that we offered for long distance travellers for the 2010 Hansa Worlds – Rutland UK. We are hopeful that Japan will offer a similar service. Lindsay told us of the efforts that Hansa (Chris Mitchell) were making to have boats available for charter at the event. Also that Hansa Japan has a 2018 Worlds website up and running and that those interested should monitor this regularly to keep up to date, particularly on entry, boat charter, accommodation and travel details.
4. David Ankers asked why World Sailing had chosen the Hansa 303 one person boat was chosen for trials towards inclusion as a Paralympic class. This prompted a discussion the main points of which are as follows:
 - a. One of the overriding requirements was to make it more possible for more countries to enter Paralympic sailing so the numbers of boats, the world spread and the economics of setting them up in countries that currently do not have the class are of prime important. The Hansa 303 Class scores well in all these areas.

- b. This inclusion of the 303 one person class by World Sailing is an opportunity for Hansa Class UK that we must not miss. We must work with RYA, World Sailing and the IHCA and any other sponsor our fundraising can attract to find ways of supporting our UK sailors to be as fully involved in these trials as possible. Whilst we also making sure, through our training and racing programs, that if any of the Hansa boats are eventually included in the Paralympics, we have world class sailors ready to represent the UK.

These minutes are a true and accurate record of the Hansa Class UK 2017 AGM.

Signed - Trustee 1 Date

Signed – Trustee 2 Date

Appendix 1

Annual Report of the Trustees, January 1st – December 31st 2016

The Hansa Class Association (UK) has been in existence for many years running competitive events for disabled sailors and in 2015 it was decided that the way forward was to become a Charitable Incorporated Organisation to enable us to raise funds to provide an even better experience for our sailors. This was achieved in February 2016 when we were granted charitable status under the name Hansa Class UK (HCUK), registered number 1165467.

A busy season of events commenced in April with a total of 13 one day TT events planned including a new Scottish TT series of 4 events. Only one event had to be cancelled during the season. There were also 2 two day GP events and a three day National event. The final event was a joint Northern and Southern TT which included the series prize giving. A total of 137 boats containing 186 sailors took part in the events during the year and a huge thank you is due to all the volunteers who worked so hard to make the events so successful.

Additionally, In June, 19 sailors together with supporters and helpers attended the Hansa World Championships in the Netherlands where they achieved some very creditable results.

On the Fundraising front Ron and Steve Sawford’s sponsored run in the Bath half-marathon raised a very respectable amount and the 29th may 1961 Charitable Trust generously donated £3000 towards our core funding requirement. Together with other general income we finish the year with a comfortable balance in our accounts. Unfortunately efforts to obtain funding for a 6 boat Racing and Training Unit to provide loan boats at racing events and to enable us to run Grass Roots race training days have so far been unsuccessful.


In August the AGM was held at Rutland Water during the RYA Sailability Multi Class Regatta. The new Hansa Class UK Constitution was formally adopted and Trustees elected.

The announcement from the Para World Sailing Committee in November that the Hansa 303 is to be included as a class in future Para World Sailing Championships is great news for the Hansa Class Association and will inevitably influence our future development.

At the end of November the HCUK committee met for a strategic planning meeting in order to formulate a plan to cover our development over the next 4 years. A number of initiatives were put in place to cover in particular, Training, Publicity and Fund Raising. These initiatives will be fully detailed in the 4 year Strategic Plan. They will be evaluated at the end of 2017 and further developed or amended as necessary.

It’s been a busy year and a big thank you is due to the committee members who give so much time and effort into ensuring the continued success of HCUK, to all the Clubs that hosted events for us and to all the sailors who supported the events. We look forward to seeing even more of you on the water in 2017.

Appendix 2

	Hansa Class UK			No (if any)	CC16a
	Receipts and payments accounts				
	For the period from	01/01/2016	To	31/12/2016	
Section A Receipts and payments					
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations, Legacies, Grants	3,638	2,585	-	6,223	907
Event entry fees	458	-	-	458	631
Fees for Charitable Services	-	675	-	675	-
Fundraising	1,780	-	-	1,780	-
Interest	14	-	-	14	23
Miscellaneous	0	-	-	0	-
Sub total (Gross income for AR)	5,889	3,260	-	9,149	1,561
A2 Asset and investment, sales, (see table).					
Sub total	-	-	-	-	-
Total receipts	5,889	3,260	-	9,149	1,561
A3 Payments					
Governance costs	343	-	-	343	120
Costs of Charitable Activities	630	2,294	-	2,924	2,915
Telephone, Internet, Postage	57	-	-	57	163
Repairs & Maintenance	222	-	-	222	-
Insurance	191	-	-	191	190
Miscellaneous	-	215	-	215	-
Account fees	10	-	-	10	-

	-	-	-	-	-
Sub total	1,453	2,509	-	3,962	3,388
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	1,453	2,509	-	3,962	3,388
Net of receipts/(payments)	4,435	751	-	5,187	- 1,826
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	1,372	-	-	1,372	3,199
Cash funds this year end	5,808	751	-	6,559	1,373

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	Barclays Acct	1,353	-	-
	CAF online	4,455	751	-
		-	-	-
	Total cash funds	5,808	751	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds	Restricted funds	Endowment funds
	Details	to nearest £	to nearest £	to nearest £
B2 Other monetary assets		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Hansa 2.3 (Bruce Wake)		-	-
	Hansa 303 (Bruce Wake)		-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities		-	-	-
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
